

Summer School – Best Practices Employers Should Adopt to Avoid Being Held Back

Event

One Embarcadero Center, Suite 2050 San Francisco, CA 94111

7.26.18 11:30 A.M. - 1:00 P.M.

Please join us as Fisher Phillips Partner Collin Cook explains recent developments in the law giving you the essential knowledge needed to pass any pop-quiz or major exam. Class curriculum will cover the best human resources practices when it comes to:

- Using enforceable arbitration agreements
- Complying with California wage and hour laws
- Avoiding harassment, discrimination and retaliation claims
- Protecting confidential information and trade secrets
- Complying with federal and state leave laws handle leaves of absence
- Ensuring proper timekeeping procedures
- Confirming your employee handbook is up-to-date

Agenda:

11:30 a.m. – 12:00 p.m. Check-in and Lunch 12:00 p.m. – 1:00 p.m. - Seminar

There is no cost to attend this briefing. The program is being held in our office and space is limited – RSVP as soon as possible to secure your spot.

For questions, contact Jennifer Barry-Smith at <u>jbarry-smith@fisherphillips.com</u> | 415.490.9017.

*This program has been submitted to the HR Certification Institute and SHRM for review.

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Collin D. Cook Partner 415.490.9032 Email

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